



**Coalinga Area Chamber of Commerce
89th Annual Horned Toad Derby, Coalinga Ca.
May 22nd thru May 25th, 2026**



VENDOR INFORMATION SHEET (Retain for Your Use)

The Horned Toad Derby is held at George Olsen Park, 400 Garfield Street, Coalinga, CA 93210. There is NO gate fee. Concessionaires will be back-to-back and end-to-end with an aisle to the front of your booth. The Chamber reserves the right to make any location changes that are deemed necessary. Every effort will be made to allow sufficient space for the activities and the concessionaires. NO portion of equipment may extend beyond the designated space.

INSURANCE REQUIREMENTS:

ALL vendors must provide a current certificate of insurance from your insurance carrier with the Coalinga Area Chamber of Commerce listed as the Certificate Holder and listing the City of Coalinga, Coalinga Huron Recreation & Parks District, as additional insured. Coverage dates should include May 20th – 28th 2026. A faxed or emailed copy is acceptable (559) 935-1458 or coalingachamber@gmail.com. Certificate of insurance must be received by Friday **May 1st 2026**.

Concessionaires will not be allowed to set up their assigned space until ALL paperwork is received by Chamber.

*** SET UP ***

Vendor set up days are Wednesday, May 20th thru Friday May 22nd beginning at 9am. Only the larger concession trailers on wheels may begin set up on Wednesday, May 20th 9am. You must be set up in your assigned space and ready for inspections by 1pm Friday May 22nd 2026. *** You will be informed of your set-up date and time via text message BEFORE May 15th 2026.

HOURS OF OPERATION FOR THE 89th ANNUAL HORNED TOAD DERBY:

Friday May 22nd 3pm – 11pm, Saturday May 23rd, 11am – 11pm, Sunday May 24th, 10am – 11pm, Monday May 25th, 9am – 4pm. Entertainment ends at 11pm each night. Food booths must be shut down by 11:15pm.

All exhibits **MUST** be manned and maintained in a clean and professional manner during **ALL HOURS THE DERBY IS IN OPERATION**. **NO EXHIBITOR WILL BE PERMITTED TO REMOVE ANY PORTION OF THEIR EXHIBIT PRIOR TO 4:00pm ON THE CLOSING DAY OF THE DERBY, MONDAY MAY 25TH, 2026.** If you sell out of your items, please enjoy the Derby until time to close.

ALL property, equipment & vehicles MUST be off site & out of the fairgrounds by 8:00pm Monday, May 25th, 2026. No exceptions.

SECURITY:

Def-Con Security will monitor parking and will patrol the Derby grounds Thursday, Friday, Saturday and Sunday nights between Midnight-7am. Coalinga Police Department will patrol the event during the evening. There will be a CPD command post in the park.

PARKING:

Prior to park opening each day, stock trucks may unload from designated area, then must be moved out of park immediately. There will be absolutely NO driving on grounds from 1pm Friday to 4pm Monday. **NO EXCEPTIONS.**

No parking pass, no entrance to grounds. If you are found to be “sharing” your pass- Your pass will be IMMEDIATELY forfeit.

TRASH:

For health and sanitary reason, food and beverage concessionaires shall have lined trashcans inside and outside their booths. **TRASH CAN LINERS SHALL BE TIED OFF, PULLED AND DUMPED IN THE LARGE ROLL OFF DUMPSTERS AT THE REAR OF THE PARK. PLEASE DO NOT PUT YOUR WASTE IN PARK TRASH CANS.** Please pick up any trash around your area before you leave. Leaving trash will result in loss of your cleaning deposit.

GREASE / COOKING OIL:

Grease & Cooking oil MUST NOT be dumped anywhere on the grounds. Concessionaires **MUST** place grease in a sealed container and put in the large dumpsters at the designated location of the fairgrounds. Any vendor who dumps grease/cooking oil on the ground during or after concessionaire has disconnected will lose their cleaning deposit and possibly be charged additional fees for cleaning up the grease and will jeopardize their spot for future events.

Please Include In Your Application:

- ___ Application Completed and Signed
- ___ INSURANCE listing the Coalinga Area Chamber of Commerce, City of Coalinga, Coalinga Huron Recreation & Parks District (All Vendors)
- ___ Picture of Booth (All Vendors)
- ___ City Business License Form (All Vendors)
- ___ Food Safety Certification / Serve Safe Certification (Food Booths Only)
- ___ Menu with Prices to be posted & maintained throughout Derby. If no menu received means NO set up! (Food Vendors)
- ___ Fresno County Health Department Form (Food Vendors Only)
- ___ Coalinga Chamber of Commerce Membership Application (Not required but strongly encouraged by Chamber Board)
- ___ Toad Race Participation and Prize (All Who Wish to Participate)

**PLEASE MAIL THE ABOVE INFORMATION BY 12pm Monday April 13th 2026 OR EMAIL TO CoalingaChamber@gmail.com
Any Applications Received After 12pm Monday April 13th 2026 is Subject to a \$55 Late Fee**

Coalinga Area Chamber of Commerce
88th Annual Horned Toad Derby, Coalinga, CA May 22nd - 25th 2026

Non - Food CONCESSIONAIRE CONTRACT
George Olsen Park, 400 Garfield Street, Coalinga, CA 93210

PLEASE TYPE OR PRINT NEATLY

NAME OF BUSINESS _____ CONTACT PERSON _____

MAILING ADDRESS _____ WK. PH. _____ FAX: _____

CITY _____ STATE _____ ZIP _____ CELL. () _____

E-MAIL _____ Seller's Permit (State Bd. of Equal. #) _____

Electricity Requirements: Regular 110 (20 amp) _____ \$70extra charge
Limited 220 Volt (50 amp) _____ \$110 extra charge

How many years have you been in the concession business? _____

Please attach a word document with all items to be sold including prices to be sold or displayed at your booth. This will be displayed at your booth at the ordering window.

PLEASE ATTACH PHOTO OF BOOTH displaying a price list, from a previous event.

YOU WILL NOT BE CONSIDERED WITHOUT THIS INFORMATION.

SIZE OF SPACE DESIRED: PLEASE include extra footage of all **AWNINGS, STORAGE AREAS, STEPS, FENCING, HITCH, TABLES AND WALKWAYS AROUND YOUR BOOTH. 10 x 10 means 10x10, no more no less... you must pay for privacy space, if you are larger than 10x10 you must pay for the land used.**

___ 10' x 10' is \$400 ___ 10' x 15' is \$575 ___ 10' x 20' is \$750 ___ 10' x 10' is \$100 (Informational Only)

Actual Booth measurement _____ x _____

Front Yard (meaning anything put in front of booth, awnings, umbrellas, cart, decorations, etc.) _____ x _____

Back Yard/Privacy Space measurement _____ x _____

What is the exact measured footprint of your total space needed: including booth, backyard, privacy space, umbrellas, carts, etc. needed? _____ X _____ (We need this information to make the Derby safe by allowing for proper and clear midways that are in compliance with all inspector's/inspections rules placed on us).

If you do not tell us, you will get the footprint given on your application. This piece of paper. NO EXCEPTIONS. If you do not fit in your footprint, it is on you. You will lose your payment, and you will be sent home.

A Fire Inspection and Safety/Security fee of \$155 is also required PER booth to maintain public safety for the duration of the Derby.

CITY BUSINESS LICENSE:

All vendors must complete *Business License Application* form per booth. Included or on the Chamber Webpage. All forms must be returned together to the Chamber.

PLEASE NOTE: A Working fire extinguisher must be present in each booth. Each vendor needs a surge protector within your booth. You will not be allowed to sell merchandise if you do not have these within your booth.

You cannot share, each vendor is required to have on site.

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Non - Food CONCESSIONAIRE CONTRACT
George Olsen Park, 400 Garfield Street, Coalinga, CA 93210

PLEASE NOTE: All vendors must provide a copy of a Certificate of Liability before driving on the Park, naming: The Coalinga Area Chamber of Commerce, The City of Coalinga and The Coalinga-Huron Park and Recreation District.

You **MUST** provide the EXACT size of your RV, Trailers and Vehicles as sizes continue to get bigger and our space is limited

Car or Pick up \$45.00 (per vehicle) _____ Dimensions: _____ x _____
Stock Truck or Van \$80.00 (per vehicle) _____ Dimensions: _____ x _____
RV or Trailer \$105.00 (per vehicle) _____ Dimensions: _____ x _____

PARKING PASS FEE: + \$ _____
TOTAL BOOTH FEE: + \$ _____
BUSINESS LICENSE: + \$ **30.00** (ALL VENDORS)
HEALTH INSPECTION FEE: + \$ **65.00** (FOOD ONLY) subject to change

ELECTRICITY: 110 Volt @ 20 amp \$70 and/or 220 Volt @ 50 amps \$110 + \$ _____ (PER PLUG)

While **NOT** required to be a participant, it is the desire that every participating vendor be a current member of the Coalinga Area Chamber of Commerce. Being a member gives priority over interested vendors who are not. If you wish to become a Member of the Chamber, please check the box below. Complete the Chamber Membership form and return with your Derby Application. **CHAMBER MEMBERSHIP:** + \$ **150.00**

FIRE INSPECTION FEE per booth +\$ **55.00** (ALL VENDORS)
Safety/Security Fee per booth +\$ **100.00** (ALL VENDORS)
***Cleaning deposit** +\$ **200.00** (All vendors, must provide a separate money order or check)

LATE FEE APPLIES IF APPLICATION IS RECEIVED AFTER APRIL 15TH 2026: \$55.00

GRAND TOTAL (Total Yellow Highlighted Areas Above Where Applicable) \$ _____

****ALL FEES ARE TO BE PAID TO THE COALINGA AREA CHAMBER OF COMMERCE. Please REMIT CASHIERS CHECK Or MONEY ORDER TO COALINGA AREA CHAMBER OF COMMERCE WITH COMPLETED FORMS, no checks accepted.**

IN SIGNING THIS FORM, (I/WE) INDICATE OUR UNDERSTANDING AND ACCEPTANCE OF THIS CONTRACT AND AGREE TO PROVIDE ALL NECESSARY DATA AND DOCUMENTATION NECESSARY FOR THE PROCESSING OF THIS APPLICATION. IN ADDITION, (I/WE) AGREE TO ABIDE BY ALL REQUIREMENTS SET FORTH BY THIS AGREEMENT AND THE RULES AND REGULATIONS ESTABLISHED FOR THE ANNUAL HORNED TOAD DERBY BY THE COALINGA AREA CHAMBER OF COMMERCE AND ANY GOVERNING AGENCIES.

REFUND POLICY: IF YOU WITHDRAW FROM THE DERBY, A REFUND WILL BE MADE MINUS 20% HANDLING FEE IF REQUESTED IN WRITING BY MAY 1, 2026. NO REFUNDS AFTER MAY 3, 2026 AS ALL FUNDS ARE COMMITTED TO THE PRODUCTION, PROMOTION AND MARKETING OF THE DERBY. **NO SHOW! NO REFUND!**

I have read, approved and received a copy of the Horned Toad Derby Rules and Regulations. _____ Initials

Signed (Owner or Agent)

Print Name

Date

Approved by Chamber of Commerce

Date

PLEASE RETURN ALL FORMS, PICTURES AND PAYMENT TO:
Coalinga Area Chamber of Commerce
265 W. Elm Ave., Coalinga, CA 93210 (559) 935-2948, FAX (559) 935-1458
www.coalingachamber.com ~ coalingachamber@gmail.com

CITY OF COALINGA
BUSINESS LICENSE APPLICATION
155 W. Durian Street Coalinga, CA 93210
Phone: (559) 935-1533
E-Mail: finance@coalinga.com

Business Type: (Check all that apply)

CONTRACTOR	(\$54.00)	NON-PROFIT	(\$29.00)
PROFESSIONAL	(\$44.00)	TEMPORARY/	
GENERAL	(\$29.00)	OTHER	(\$29.00)
HOME OCCUPATION	(\$129.00)		

BUSINESS NAME: _____

APPLICANT NAME: _____ BUSINESS PHONE# _____

BUSINESS ADDRESS: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

FEDERAL TAXPAYER I.D./S.S.#: _____ SALES TAX I.D.# _____

DESCRIBE BUSINESS ACTIVITY _____

FOR HOME OCCUPATION: PLEASE COMPLETE A QUESTIONNAIRE

OWNERSHIP STATUS: Sole Proprietor Corporation Partnership

OPENING DATE OF BUSINESS/EVENT DATE FOR TEMPORARY LICENSE: _____

KIND OF BUSINESS: (Check all that apply)

Retail	Manufacturing	Financial/Insurance	Real Estate Leasing/Rentals
Wholesale	Services	Door to Door Solicitation	Contractor - CSLB Lic # _____
Restaurant	Professional Office	Dental/Medical	Other _____

OWNER/MANAGER NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE: _____

AFFIDAVIT: I declare, under penalty of making false affidavit, that this application is made by me, that I am authorized to make such an application, that to the best of my knowledge and belief, it is a true, correct and complete application made in good faith, pursuant to the provisions of the Business License Ordinance of the City of Coalinga.

CONTRACTORS: By signing this document, you hereby declare yourself responsible for ensuring that all subcontracts have a valid business license on file with the City of Coalinga.

Signature

Date

FOR HOME OCCUPATION APPLICANTS ONLY:

AFFIDAVIT: I, the undersigned, hereby certify that I have read and understand the provisions attached pertaining to the establishment of a Home Occupation and agree that I will operate my business within the provisions prescribed by Sec. 9-2.3001 of the Coalinga Municipal Code:

Signature

Date

FOR OFFICIAL USE ONLY

License No. _____	General _____	Planning _____
Date Received _____	Professional _____	Building _____
Paid _____	Contractor _____	Fire _____
Expiration _____	Home Occup. _____	Police _____
Home Occupation Approved by: _____		Date _____
Business License Application Approved by: _____		Date _____

WORKER'S COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

_____ I have and will maintain a certificate of consent to self-insure for worker's compensation, as provided by Section 3700, for the duration of any business activities conducted for which this license is issued.

_____ I have and will maintain worker's compensation insurance, as required by Section 3700, for the duration of any business activities conducted for which this license is issued.

My worker's compensation insurance carrier, policy number, and expiration date are:

Carrier _____

Policy Number _____

Expiration Date _____

_____ I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the worker's compensation laws of California, and agree that if I should become subject to the worker's compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Signed _____ Date _____

Business Name _____ Telephone _____

Address _____

WARNING: Failure to secure worker's compensation coverage is unlawful and shall subject an employer to criminal penalties and civil fines up to \$100,000. In addition to the cost of compensation, damages as provided for in Section 3700 of the Labor Code, interest and attorney's fees.



CITY OF COALINGA BUSINESS LICENSE INFORMATION

155 W. Durian
Coalinga, CA 93210
Phone: (559) 935-1533
E-Mail: finance@coalinga.com

Thank you for your interest in conducting business with the City of Coalinga. Ordinance 546 of the City of Coalinga Code requires that any person who conducts, operates, or engages in any business activities within the city shall obtain a City of Coalinga business license. The term "business" shall include all activities engaged in or caused to be engaged in within this City with the object of gain, benefit or advantage, whether direct or indirect, to the taxpayer or to another or to others, but shall not include the services rendered by an employee to this employer or a casual or isolated transaction. "Engaging in Business" shall mean commencing, conducting or continuing in business and liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

All annual business tax certificates issued under Ordinance 546, except the first certificate issued to newly established businesses, shall be considered to be issued on January 1st of each year and shall expire on December 31st of the same year.

UPON THE SALE OR TRANSFER

No certificate granted or issued under the Business Tax provisions of this article shall be in any manner transferred or assigned, or authorize any person other than the person named in the certificate to carry on the business therein named or to transact such business at any place other than the place or location therein named without the written consent of the Finance Director endorsed thereon. **At the time such certificate is assigned or transferred on the place of location for the carrying on of such business is changed, the person applying for such transfer or change shall pay to the Finance Department a fee of \$25.00 for each assignment or transfer.**

PENALTY FOR NONPAYMENT OF ANNUAL BUSINESS TAX

Every annual business tax or registration fee renewal which is not paid on or before March 1st of each year, or within fifteen (15) days after commencing business for a newly established business, is hereby declared delinquent, and the Finance Department shall thereupon add to said business tax registration fee and collect a penalty of twenty-five (25) percent of the tax so delinquent. In addition to the penalties imposed, any person who fails to remit any business tax shall pay interest at the rate of one and one-half percent (1 ½%) per month.

DOCUMENTS REQUIRED TO OBTAIN A CITY LICENSE

The following documents (if applicable to your business) are needed when submitting an application for a City license:

- Fictitious Name Statement- For information on how to file, contact the Fresno Co. Clerks Office
- Seller's Permit – For information on how to obtain a permit, contact the State of CA Dept of Tax and Fee Administration
- Worker's Compensation Insurance Certificate
- Health Department Inspection Report/License
- Copy of Contractor's License

TRANSFER, SALE OF BUSINESS OR NEW BUSINESS

(Does not apply to Home Occupation Businesses)

You are required to set up an inspection with the Building and Fire Department Inspector prior to operation of business. A business license will be issued upon approval of inspections.

NOTE: Neither the filing of an application nor payment of the license fee shall authorize a person to engage in or conduct business activities until such license has been granted.

Scott Netherton
Executive Director
(559) 961 – 6520 cel
Instagram: Coalinga_Chamber



Coalinga
Chamber of Commerce

265 W. Elm Avenue
Coalinga, Ca. 93210
(559) 935 – 2948 office
CoalingaChamber@gmail.com

Facebook Page: <https://www.facebook.com/CoalingaChamberofCommerce>

v i s i o n * l e a d e r s h i p * o p p o r t u n i t y

Community Business Profile

** Please Complete and Return to 265 W. Elm Avenue, or I would be happy to stop by and pick up anytime. Please feel free to call anytime & for any reason. We are here to support our local businesses.

Business Name: _____ Business Address: _____

Contact Name: _____ Mailing Address: _____

Contact Title: _____ Business License: _____

Business Phone: _____ Cellular Phone: _____

Business E-Mail: _____

Business Website: _____

Number of Employees: _____ Signature: _____

Business Hours: Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____ Sunday _____

Comments or Information you would like added to our Community Resource Guide:

2025 Business Membership Fees (Based On Number of Employees)

<i>Company Fees</i>		<i>Other Membership Fees</i>	
000 – 010 Employees	\$ 150.00	Individual Member	\$ 75.00
011 – 020 Employees	\$ 250.00	Non-Profit Organization	\$ 125.00
021 – 030 Employees	\$ 350.00	Educational Business	\$1,250.00
031 – 040 Employees	\$ 450.00	Educational Associate	\$ 200.00
041 – 050 Employees	\$ 550.00	Spouse / Partner	\$ 20.00
051 – 075 Employees	\$ 750.00		
076 – 100 Employees	\$1,000.00		
100 + Employees	\$1,250.00		

Please make all checks payable to “Coalinga Area Chamber of Commerce”
Because of Business Partners like yourself we are on the road to making our Community thrive again.

Amended: November 23rd 2023

Scott Netherton
Executive Director
(559) 961 – 6520 cel
Instagram: Coalinga_Chamber



Coalinga
Chamber of Commerce

265 W. Elm Avenue
Coalinga, Ca. 93210
(559) 935 – 2948 office
CoalingaChamber@gmail.com

Facebook Page: <https://www.facebook.com/CoalingaChamberofCommerce>

v i s i o n * l e a d e r s h i p * o p p o r t u n i t y

Listed below are some of the services, functions and events sponsored by your Coalinga Area Chamber of Commerce for the benefit of you, your business and our community.

- 1) New Member Ribbon Cutting Ceremony with Press Coverage and Picture
- 2) Community Resource Guide (Members Only)
- 3) Community and Visitor Information Center
- 4) Community Relations
- 5) Community Calendar of Events
- 6) Free Telephone Directories (when available)
- 7) Coalinga City Maps
- 8) Business Referral Service
- 9) Coalinga Area Chamber of Commerce Website (Members Only Listed)
- 10) Networking and Community Project Involvement
- 11) Regular Email Blast Announcements
- 12) Employee / Employer Legislative Information
- 13) Member Appreciation Banquet
- 14) Business Membership Open House & Mixers
- 15) Member Discount on Booth Space at Chamber Events

Annual Community Events Sponsored by Your Coalinga Area Chamber of Commerce:

- 1) Annual Community Service Awards Banquet and Auction in February
- 2) Mardi-Gras Parade and Festival – Member Vendor Fee Discount
- 3) Participant in Autism Awareness Event 1st week of April
- 4) Horned Toad Derby & Parade (Memorial Day Weekend) Member Vendor Fee Discount
- 5) 4th of July: Let Freedom Ring Celebration Participation
- 6) Chamber Business Partner Member Appreciation Banquet July
- 7) National Night Out Participation 1st Tuesday In August
- 8) 9/11 Remembrance Ceremony honoring First Responders at Memorial Park
- 9) Participant in Downs Syndrome Awareness Event 1st Week of October
- 10) Annual CoalingaFest in October, Member Vendor Fee Discount
- 11) Meet The Candidates Night – Last Week of October (on Election Years)
- 12) 2nd Saturday of November - Annual Friends & Fine Wine Winter Walk-a-Bout
- 13) Last Saturday of November - Annual Holiday Boutique
- 14) Annual “Let Your Light Shine” Christmas Parade