Business Type: (Check all that apply)

CITY OF COALINGA BUSINESS LICENSE/ HOME OCCUPATION APPLICATION 155 W. Durian Street Coalinga, CA 93210 Phone: (559) 935-1531 Fax: (559) 935-0995

APPLICATION HOME OCCUPATION CONTRACTOR PROFESSIONAL

GENERAL (\$29.00) NON-PROFIT HOME OCCUPATION (\$100.00) OTHER CONTRACTOR (\$54.00)

(\$44.00)

BUSINESS NAME:					
APPLICANT NAME:			BUS	INESS PHONE#	
BUSINESS ADDRESS	•				
MAILING ADDRESS:					
CITY/STATE/ZIP					
FEDERAL TAXPAYE				AX I.D.#	
DESCRIBE BUSINESS FOR HOME OCCUPA			UESTIONNAIR	E	
OWNERSHIP STATUS	S: Sole l	Proprietor	Corporation	Partnership	
OPENING DATE OF	BUSINESS:				
KIND OF BUSINESS: (Cho	eck all that apply)				
Retail	Manufacturing	Financial/Insu	rance	Real Estate Leasing/Rentals	
***	Services	Door to Door		Contractor - CSLB Lic #	
Restaurant	Professional Office	Dental/Medica	al	Other	
OWNER/MANAGER	NAME:				
STREET ADDRESS:				NHONE	
CITY/STATE/ZIP: _				PHONE:	
AFFIDAVIT: I declare, unde application, that to the best of provisions of the Business Li	f my knowledge and be	elief, it is a true, co	rrect and complete a	de by me, that I am authorized to make su pplication made in good faith, pursuant to	ch an the
CONTRACTORS: By signing business license on file with the significant of the significant	ng this document, you lithe City of Coalinga.	iereby declare you	rself responsible for	ensuring that all subcontracts have a valid	d
Signature			I	Date	
FOR HOME OCCUPAT AFFIDAVIT: I, the undersign a Home Occupation and agre Sec. 9-2.3001 of the Coalings	ned, hereby certify that e that I will operate my	I have read and un		ons attached pertaining to the establishment bed by	ent of
Signature			Ī	Date	
FOR OFFICIAL USE C	<u>NLY</u>				
License No		General		Planning	
Date Received		Professional		Building	_
Paid				Fire	_
Expiration				Police	
Home Occupation Approv				Date	
Business License Application Approved by:				Date	
					_

WORKER'S COMPENSATION DECLARATION

I hereby affir	m, under penalty of perjury, one of the following declarations:
	I have and will maintain a certificate of consent to self-insure for worker's compensation, as provided by Section 3700, for the duration of any business activities conducted for which this license is issued.
	I have and will maintain worker's compensation insurance, as required by Section 3700, for the duration of any business activities conducted for which this license is issued.
My worker's	compensation insurance carrier, policy number, and expiration date are:
Carrier	
Policy Numb	er
Expiration Da	ate
	I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the worker's compensation laws of California, and agree that if I should become subject to the worker's compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.
Signed	Date
Business Nar	ne Telephone
Address	

<u>WARNING:</u> Failure to secure worker's compensation coverage is unlawful and shall subject an employer to criminal penalties and civil fines up to \$100,000. In addition to the cost of compensation, damages as provided for in Section 3700 of the Labor Code, interest and attorney's fees.



CITY OF COALINGA BUSINESS LICENSE INFORMATION

155 W. Durian Coalinga, CA 93210 Phone: (559) 935-1531 Fax: (559) 935-0995

Thank you for your interest in conducting business with the City of Coalinga. Ordinance 546 of the City of Coalinga Code requires that any person who conducts, operates, or engages in any business activities within the city shall obtain a City of Coalinga business license. The term "business" shall include all activities engaged in or caused to be engaged in within this City with the object of gain, benefit or advantage, whether direct or indirect, to the taxpayer or to another or to others, but shall not include the services rendered by an employee to this employer or a casual or isolated transaction. "Engaging in Business" shall mean commencing, conducting or continuing in business and liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

All annual business tax certificates issued under Ordinance 546, except the first certificate issued to newly established businesses, shall be considered to be issued on January 1st of each year and shall expire on December 31st of the same year.

UPON THE SALE OR TRANSFER

No certificate granted or issued under the Business Tax provisions of this article shall be in any manner transferred or assigned, or authorize any person other than the person named in the certificate to carry on the business therein named or to transact such business at any place other than the place or location therein named without the written consent of the Finance Director endorsed thereon. At the time such certificate is assigned or transferred on the place of location for the carrying on of such business is changed, the person applying for such transfer or change shall pay to the Finance Department a fee of \$25.00 for each assignment or transfer.

PENALTY FOR NONPAYMENT OF ANNUAL BUSINESS TAX

Every annual business tax or registration fee renewal which is not paid on or before March 1st of each year, or within fifteen (15) days after commencing business for a newly established business, is hereby declared delinquent, and the Finance Department shall thereupon add to said business tax registration fee and collect a penalty of twenty-five (25) percent of the tax so delinquent. In addition to the penalties imposed, any person who fails to remit any business tax shall pay interest at the rate of one and one-half percent (1½%) per month.

DOCUMENTS REQUIRED TO OBTAIN A CITY LICENSE

The following documents (if applicable to your business) are needed when submitting an application for a City license:

- Fictitious Name Statement-For information on how to file, contact the Fresno Co. Clerks Office
- Seller's Permit For information on how to obtain a permit, contact the State of CA Dept of Tax and Fee Administration
- Worker's Compensation Insurance Certificate
- Health Department Inspection Report/License
- Copy of Contractor's License

TRANSFER, SALE OF BUSINESS OR NEW BUSINESS

(Does not apply to Home Occupation Businesses)

You are required to set up an inspection with the Building and Fire Department Inspector prior to operation of business. A business license will be issued upon approval of inspections.

NOTE: Neither the filing of an application nor payment of the license fee shall authorize a person to engage in or conduct business activities until such license has been granted.